

## GENERAL RULES and REGULATIONS of MOUNT HOPE CEMETERY

- 1.) Lot owners shall not allow interments to be made in their lot for a remuneration; nor shall any transfer or assignment of a lot be valid until filed with the Association. Should the lot owner desire to dispose of his/her interest in the lot, the provisions of Section 1513 of the Not-for-Profit Corporation Law must be complied with before any conveyance of interest can be recorded by the Association. No transfer or assignment can be made after an interment has been made in the lot.
- 2.) After the death and interment of lot owner, no interments or use of lot may be made until Affidavit of Heirship is duly filed with the Cemetery Association.
- 3.) Authorization in writing is required from the lot owner or legal representative whenever a grave is to be opened. All interments and disinterments must be made by the Cemetery.
- 4.) The Cemetery association assumes no responsibility for errors in accepting orders over the telephone.
- 5.) Disinterments may be made on consent of the Association, and the written consent of the owner or owners of the lot, and of the surviving wife, husband and children, if of full age, and parent of the deceased. If the consent of any such person cannot be obtained or if the Association refuses its consent, the consent of the Supreme Court, Westchester County, shall be sufficient. The Association cannot perform disinterments where the work necessary will violate federal, state, or local safety standards. Disinterments of remains buried at a depth of 5' or greater (including 2 Deep Interments) are subject to applicable OSHA standards.
- 6.) All lot and/or flowerbed enclosures including flower boxes/planter boxes of any description are prohibited. Placement of permitted decorations is restricted to the width of the permitted memorial and must be placed in front of the memorial 1' deep only. Nothing is permitted to be placed alongside memorial. These restrictions apply regardless of the presence of a memorial or not. The placing of personal effects, including without limitation photos, balloons, stuffed animals, lights, greeting cards, art objects, religious articles, emblems, memorabilia and the like are not permitted and will be removed by the Cemetery Association. Placement of flower holders is limited to (2) per grave/space. Artificial flowers are permitted only from November 1 to March 31.
- 7.) Planting of any description shall not be made on any lot or grave except where approval of the Cemetery Association is secured. Any planting placed without approval may be removed by the Cemetery without notice.
- 8.) Planting of flowers, vines or other plants on graves or lots is a privilege granted, providing adequate provision is made for the care required to keep such planting in good order. Should the planting become overgrown, unsightly, or encroach on adjacent lots or graves, the Association shall have the right to remove such planting and put the lot or grave in order at the expense of the lot owner. Only shrubs approved by the Cemetery Association are permitted, i.e., size and type.
- 9.) If any trees or shrubs situated in any lot shall by means of their roots or branches become detrimental to or encroach upon adjacent lots, avenues or paths or become unsightly, the Association shall have the right to enter said lot and remove said trees or shrubs or such parts thereof as they shall determine to be detrimental or unsightly. No tree growing within the lot or border shall be cut down or destroyed without the consent of the Association.
- 10.) Corner posts or plot markers shall be set level with the ground and at the owner's expense.
- 11.) The owner of a lot shall have the right to erect any proper memorial, monument or sepulchral structures thereon subject to the rules and regulations for memorial work. No slab shall be set in any other than a horizontal position.
- 12.) Iron, wood, plastic or artificial stone benches shall not be placed on any lot. Watering cans, tools, etc., left at lot may be removed by the Cemetery.
- 13.) If any monument, effigy, or any structure whatever, or any inscription be placed in or upon any lot, which shall be determined by the Association to be offensive or improper or injurious to the appearance of the surrounding lots or grounds, they shall have the right to enter upon said lot and remove the said offensive or improper object.
- 14.) The Trustees, from time to time, may lay out or alter such roads and paths and make, alter and amend such rules and regulations for the government of the grounds, as they may deem requisite and proper to secure and promote the general objects of the Cemetery.
- 15.) No sign indicating that a lot, vault or tomb is "For Sale" will be permitted in the Cemetery. Any outside contractor wishing to work on Cemetery grounds, must first secure consent of Mount Hope Cemetery Association, as set forth in Association policies, which are or may be adopted. Outside contractors must be off Cemetery grounds by 4 p.m., Monday through Friday. Outside contractors, workmen and trucks not permitted within the Cemetery grounds on Saturday, Sundays or holidays.
- 16.) Lot owners and their families will be allowed access to grounds between daylight hours as designated by the Cemetery and shall observe the rules which are or may be adopted for the regulation of visitors.
- 17.) All steps and stoops erected upon lots must be made entirely of one stone. None other will be allowed. The use of artificial stone or concrete for monumental or marking purposes is prohibited.
- 18.) Metallic urns, monuments, grave-marks, or anything of any shape in metal will not be allowed upon lots in the Cemetery, with the following exceptions: i.) Flower holders may be used of galvanized iron or other metal approved by the Association. ii.) Only one metallic flag holder permitted at each grave. iii.) Plot markers of galvanized iron or other metal approved by the Association.
- 19.) Horses shall not be permitted within the Cemetery.
- 20.) Planting of shrubs will only be permitted on lots having not less than two feet either side of memorial, with the exception of those lots with pre-poured foundations where no shrubs shall be permitted.
- 21.) The Cemetery assumes no responsibility for damage to memorials, plantings, trees, shrubs, nor to any items placed with or without consent of the Cemetery, due to any reason, including, without limitation, storm, lightning or vandalism.
- 22.) No Christmas blankets permitted. Permitted Holiday decorations will be left for 4 weeks then will be removed without notice.
- 23.) No funerals to be scheduled on Easter Sunday or Mothers Day.
- 24.) Vigil lights, lamps, flames or burning of any kind shall not be permitted.
- 25.) The right of interment is for human remains only. All human remains shall be delivered and interred in an outside rigid container, which is so constructed as to withstand hazards associated with methods of transportation to the Cemetery, as provided by Section 13.1 of the Sanitary Code adopted by the NYS Dept. of Health. Remains processed via Natural Organic Reduction are not permitted.
- 26.) Nothing shall be permitted to be affixed to any Mount Hope Cemetery crypt or niche cover, including but not limited to tape, stickers, lipstick, and oils.
- 27.) Caskets are not permitted to be opened on Cemetery property for any reason.

## **RULES and REGULATIONS PERTAINING TO MEMORIALS of MOUNT HOPE CEMETERY**

- 1.) No memorial shall be placed on any lot unless deed for such lot shall have been issued to lot owner.
- 2.) The term "memorial" as used in these rules and regulations shall include monument, mausoleum, memorial, marker, tomb in whole or in part above ground, or other structure on a cemetery lot or plot.
- 3.) Only one central or family memorial shall be allowed on a family lot, which, when placed at rear of lot, shall be set at least three inches from rear line of lot.
- 4.) Actual front face area of memorial shall not exceed 15% of square foot area of lot. Length and height of memorial shall not exceed 60% of width of lot unless otherwise specified on deed. No memorial can exceed 7 feet in overall height.
- 5.) Where base and die-stone are used, the base must be of the same material as the die-stone, and must be of best quality base stock. Base shall not exceed one foot in height above grade of lot. Where more than one memorial is used, i.e., memorial and footstone, each memorial must duplicate the other as far as granite, color, design, etc. and must be so noted on application.
- 6.) Markers shall range from flush markers to a height not exceeding one foot above grade of lot, shall be of one piece only, and shall not exceed two feet in length and one foot in width. Markers shall be placed at end of grave farthest from base of monument in lots.
- 7.) The bottom beds of all bases and markers must be cut level and true.
- 8.) Corner posts shall be of natural stone placed flush with grade. Initials shall be cut in, not raised. Corner posts shall be at least one foot six inches and not more than two feet in length, and dressed where they abut on adjacent lots.
- 9.) Memorial dealers shall be required to furnish to the cemetery for approval, before erection, a blueprint or sketch of proposed memorial, specifying size, location in lot, inscription, quality of stone and name of producer furnishing said stone.
- 10.) Cemetery officials shall have authority to reject any plan or design for memorial, including inscription, which on account of size, design, kind or quality of stone is unsuited to lot on which it is to be placed.
- 11.) Duplication of the design of any memorial shall not be permitted in a location sufficiently near to the original that the duplication is readily noticeable.
- 12.) Photographing of a memorial by any person not the owner of the lot, or authorized by him, shall not be allowed except on signed order of the owner of the lot or of cemetery official.
- 13.) All die-stones shall be finished on at least the front and back.
- 14.) No memorial showing drill or tool marks, or staining from removal of rubber mat used for sand engraving, shall be considered as first grade workmanship.
- 15.) No lot owner shall erect, or place or cause to be erected or placed, on any lot in the cemetery any memorial in respect of which the cemetery disapproves, either under Rules 16 or 17, or under any other rule of the cemetery.
- 16.) Producers of monumental materials, meaning thereby quarriers, quarriers who also manufacture memorials, and manufacturers of memorials not quarriers, in order to secure the approval of the cemetery must agree to sell only first grade, clear stone for memorial purposes, and must be willing to guarantee that such stone is free from sap or anything which will cause rust stains, that it will not check or crack, and agree that should such faults develop within five years from the date of setting, the memorial will be replaced without cost to the lot owner or cemetery by such quarrier so manufacturing said memorial, or by the manufacturer thereof who will look to his quarrier for adjustment on material, such adjustment not to delay the replacement of the memorial in the cemetery.
- 17.) Retail dealers to secure the approval of the cemetery must agree to use only first grade stone from producers approved as provided in Rule 16 and must guarantee the memorial to be executed in first grade workmanship, with the agreement that should faults develop within five years, due to the setting, treatment or handling of the same by the memorial dealer, such memorial will be replaced by such memorial dealers without cost to the cemetery or lot owner.
- 18.) While a funeral or interment is being conducted, all work of any description which is near enough to disturb, either by noise or otherwise, shall cease.
- 19.) Any soliciting of memorial business within the cemetery, including unsolicited approaching of the bereaved for any purpose, is not permitted.
- 20.) Memorial dealers shall abide by all rules and regulations of the cemetery. Violation of any rule or regulation of the cemetery by any producer or retail dealer may be cause of disapproval by the cemetery of such producer or retail dealer.
- 21.) Setting of memorials shall not take place on Holidays, Saturdays or Sundays.
- 22.) Memorial dealers before commencing the setting of any memorial or marker must procure permit for each setting at office of Cemetery.
- 23.) All memorials to be constructed of natural stone from quarries approved by the cemetery. No artificial stone of any description to be permitted. No foreign material of any kind is to be added to memorial.
- 24.) The use of bronze is approved for doors and window grilles of mausoleums and other mausoleum fixtures, and statuary, also for tablets when attached to memorials of natural stone, provided the bronze has been cast from an alloy containing not less than eighty-five percent copper nor more than five percent lead, and purchased from an approved memorial dealer. Suppliers shall be required to certify as to the analysis of the bronze. No other metals are approved for such use unless they are substantially non-corrosive and are of proven permanency.
- 25.) Mausoleums or tombs either wholly or partially above ground shall be constructed only in lots approved for that purpose by the Cemetery and be built of first grade material similar in all respects to stone used in other memorials within the cemetery.
- 26.) Plans, specifications and location of memorial or mausoleum in lot are subject to approval of the Board of Trustees of the cemetery.
- 27.) All parts of the mausoleum or tomb above ground to be of natural stone from approved producers.
- 28.) All foundations for memorials shall be installed by the cemetery, the charges for which shall be reasonable, uniform and published, and the cemetery shall assume responsibility for the proper construction of such foundation. Application for installation of foundation shall be signed by the lot owner giving name, address and number of deed.
- 29.) Should any memorial become unsightly, dilapidated or a menace to visitors, the cemetery shall have the right, at the expense of lot owner, either to correct the condition or to remove the memorial.
- 30.) No advertising of any description shall be permitted within the cemetery.
- 31.) Lettering and etchings permitted on front face only. Only family name permitted on rear of upright memorial.
- 32.) All new statuary is prohibited, including that incorporated into the design of monument.
- 33.) The right of memorialization is extended only to those interred at Mount Hope Cemetery and the Cemetery may refuse any inscription not in accordance with this policy.

# ENTOMBMENT RULES and REGULATIONS of MOUNT HOPE CEMETERY

All entombment rights sold in the Mausoleum are held by the purchasers subject to such necessary rules and regulations as the Board of Trustees of Mount Hope Cemetery Association ("the Association") may, from time to time, find necessary for the common good. Therefore, the rules below are those which now seem essential to maintain a sense of order and dignity for the final resting place of your deceased.

1. Entombment in a crypt or niche is restricted to the entombment of human remains.
2. Prior to any entombment, the crypt and/or niche must be paid in full.
3. For crypt entombment, the funeral director must use a sealer casket with a manufacturer's warranty. Embalming of the deceased is required.
4. Funeral flowers will be permitted in the mausoleum only at the time of the funeral. One casket flower piece and a maximum of six baskets will be allowed.
5. Opening and sealing of all crypts and niches will be performed only by employees of the Association. All entombments shall be made only by employees of the Association. Only supplies and equipment of the Association may be used in connection with openings.
6. Due to scheduling demands, an entombment cannot be made at the time of the funeral. Entombments will be made at Mount Hope Cemetery's convenience. However, the family may appoint the Funeral Director to be present at the entombment. Any such appointment must be made at the time of the funeral and notice must be given to the Association of such appointment.
7. Urns in glass niches must be of bronze, wood or ceramic and are subject to the approval of the Association. The inscription may consist of the name of the deceased, dates and 2 lines of epitaph and may be inscribed either on the urn itself or on a separate pendant or plaque. No photographs nor etchings are permitted.
8. All inscriptions on the face of crypts and niches are standardized and must be made by and are subject to the approval of the Association. All inscriptions must be arranged for at the time of the entombment. The number of inscriptions permitted on a crypt is limited to the number of entombments permitted in such crypt. The size, location and material of the crypt or niche front control the type of inscription.
9. Cut flowers, artificial flowers and personal effects, including, without limitation, photos, balloons, stuffed animals, lights, greeting cards, art objects, religious articles, flags, emblems, memorabilia and the like are not permitted. No items are to be placed on or leaned against marble or glass fronts. The Association has the right to remove any such items. The Association is not responsible for any items or any personal effects.
10. The Association permits visitors to place natural plants in designated areas only not to exceed one foot in height and free from artificial coloring and decoration.
11. Nothing shall be permitted to be affixed to any Mount Hope Cemetery crypt or niche cover.